

## **INTERNAL SERVICE FUNDS**

Internal service funds are one of two types of proprietary funds used to centralize and allocate the cost of certain services provided on a cost-reimbursement basis primarily to County departments as well as to other government agencies. User charges are based upon standard rates calculated on an estimated cost recovery basis.

### **PUBLIC WORKS SERVICES**

This fund coordinates the County's property management activities and provides administrative, engineering, construction, and maintenance services to various County departments as well as other governmental units.

### **HEAVY EQUIPMENT**

This fund maintains the County's fleet of machinery and construction equipment and rents such equipment to County departments and other governmental units.

### **TRANSPORTATION**

This fund provides for the acquisition, maintenance, and replacement of County automobiles and light trucks, which it rents to various County departments and non-County entities.

### **GENERAL INSURANCE**

This fund administers certain commercial and County self-insurance programs, principally worker's compensation, medical malpractice, and general insurance. It also administers the hazardous materials program which provides for waste handling, disposal, and reporting.

### **INFORMATION TECHNOLOGY SERVICES**

This fund is responsible for the design, implementation, and maintenance of the telecommunication network as well as the computer-assisted systems which support the information processing requirements of the County departments and certain non-County entities.

### **GENERAL SERVICES**

This fund's services include graphics, mailroom, stores, purchasing, security, maintenance, custodial, and landscaping provided to all County departments and certain non-County entities. The fund also administers the utilities program and the job order contract program, which contracts with outside vendors to provide maintenance projects for County departments.

### **EMPLOYEE BENEFITS INSURANCE**

This fund administers the County's commercial employees' group medical plan and disability income protection plan and the self-insured, wage-supplement, and unemployment insurance programs. The fund, operated by the Human Resources Department, collects premiums from County agencies, departments and employees, and makes benefit payments through outside settlement agents.

### **PERSONNEL SERVICES**

This fund administers the training services offered to County and non-County entities. Services include assessment of the requesting entity's needs as well as the development and delivery of comprehensive programs. This fund, operated by the Human Resources Department, provides these services at cost to both County departments and outside entities.

COUNTY OF VENTURA  
 COMBINING STATEMENT OF NET POSITION  
 INTERNAL SERVICE FUNDS  
 JUNE 30, 2020  
 (In Thousands)

	Total	Public Works Services	Heavy Equipment	Transportation
<b>ASSETS</b>				
Current assets:				
Cash and investments	\$ 298,911	\$ 18,247	\$ 11,061	\$ 12,128
Receivables, net	5,074	171	144	179
Due from other funds	10,242	1,139	378	2,033
Inventories and other assets	4,524	-	-	665
Total current assets	<u>318,751</u>	<u>19,557</u>	<u>11,583</u>	<u>15,005</u>
Noncurrent assets:				
Long-term receivables	97	-	-	-
Capital assets:				
Nondepreciable:				
Land	770	-	-	-
Construction in progress	515	-	-	151
Depreciable:				
Land improvements	1,327	119	-	-
Structures and improvements	18,195	722	9	869
Equipment/Vehicles	112,024	669	19,177	57,641
Software	27,698	1,488	-	461
Less accumulated depreciation	(87,562)	(2,000)	(11,895)	(33,999)
Total noncurrent assets	<u>73,064</u>	<u>998</u>	<u>7,291</u>	<u>25,123</u>
Total assets	<u>391,815</u>	<u>20,555</u>	<u>18,874</u>	<u>40,128</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Pension related	19,993	8,738	197	717
Deferred loss on refunding	33	-	-	-
Total deferred outflows of resources	<u>20,026</u>	<u>8,738</u>	<u>197</u>	<u>717</u>
Total assets and deferred outflows of resources	<u>\$ 411,841</u>	<u>\$ 29,293</u>	<u>\$ 19,071</u>	<u>\$ 40,845</u>
<b>LIABILITIES</b>				
Current liabilities:				
Accounts payable	\$ 8,892	\$ 97	\$ 1	\$ 480
Due to other funds	2,537	192	110	1,392
Accrued liabilities	7,048	1,997	52	185
Unearned revenue	494	217	-	-
Compensated absences, current	4,785	2,148	47	179
Claims liabilities, current	44,829	-	-	-
Lease revenue bonds and notes, current	2,679	-	-	83
Other long-term liabilities, current	4,359	-	-	-
Total current liabilities	<u>75,623</u>	<u>4,651</u>	<u>210</u>	<u>2,319</u>
Noncurrent liabilities:				
Advances from other funds	1,408	-	-	1,408
Compensated absences, noncurrent	4,078	2,083	46	163
Net pension liability	41,832	18,279	413	1,504
Claims liabilities, noncurrent	142,959	-	-	-
Lease revenue bonds and notes, noncurrent	2,751	-	-	-
Other long-term liabilities, noncurrent	11,301	-	-	-
Total noncurrent liabilities	<u>204,329</u>	<u>20,362</u>	<u>459</u>	<u>3,075</u>
Total liabilities	<u>279,952</u>	<u>25,013</u>	<u>669</u>	<u>5,394</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>				
Pension related	6,626	2,898	64	236
Total deferred inflows of resources	<u>6,626</u>	<u>2,898</u>	<u>64</u>	<u>236</u>
<b>NET POSITION</b>				
Net investment in capital assets	51,910	998	7,291	25,040
Unrestricted	73,353	384	11,047	10,175
Total net position	<u>125,263</u>	<u>1,382</u>	<u>18,338</u>	<u>35,215</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 411,841</u>	<u>\$ 29,293</u>	<u>\$ 19,071</u>	<u>\$ 40,845</u>

COUNTY OF VENTURA  
 COMBINING STATEMENT OF NET POSITION  
 INTERNAL SERVICE FUNDS  
 JUNE 30, 2020  
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services
\$ 214,078	\$ 17,157	\$ 20,144	\$ 5,894	\$ 202
2,710	192	611	922	145
543	1,226	4,853	67	3
740	2,309	810	-	-
<u>218,071</u>	<u>20,884</u>	<u>26,418</u>	<u>6,883</u>	<u>350</u>
97	-	-	-	-
770	-	-	-	-
-	215	-	149	-
-	1,208	-	-	-
-	2,253	14,342	-	-
-	26,657	7,872	8	-
-	24,785	842	122	-
-	(28,933)	(10,673)	(62)	-
<u>867</u>	<u>26,185</u>	<u>12,383</u>	<u>217</u>	<u>-</u>
<u>218,938</u>	<u>47,069</u>	<u>38,801</u>	<u>7,100</u>	<u>350</u>
314	5,485	4,078	411	53
-	33	-	-	-
<u>314</u>	<u>5,518</u>	<u>4,078</u>	<u>411</u>	<u>53</u>
<u>\$ 219,252</u>	<u>\$ 52,587</u>	<u>\$ 42,879</u>	<u>\$ 7,511</u>	<u>\$ 403</u>
\$ 1,747	\$ 817	\$ 5,311	\$ 394	\$ 45
463	263	108	6	3
2,181	1,204	996	420	13
-	-	277	-	-
101	1,239	917	133	21
44,443	-	-	386	-
-	1,074	1,522	-	-
-	4,359	-	-	-
<u>48,935</u>	<u>8,956</u>	<u>9,131</u>	<u>1,339</u>	<u>82</u>
-	-	-	-	-
65	806	858	57	-
656	11,464	8,539	866	111
142,959	-	-	-	-
-	2,751	-	-	-
-	11,301	-	-	-
<u>143,680</u>	<u>26,322</u>	<u>9,397</u>	<u>923</u>	<u>111</u>
<u>192,615</u>	<u>35,278</u>	<u>18,528</u>	<u>2,262</u>	<u>193</u>
104	1,824	1,349	133	18
<u>104</u>	<u>1,824</u>	<u>1,349</u>	<u>133</u>	<u>18</u>
770	6,733	10,861	217	-
<u>25,763</u>	<u>8,752</u>	<u>12,141</u>	<u>4,899</u>	<u>192</u>
<u>26,533</u>	<u>15,485</u>	<u>23,002</u>	<u>5,116</u>	<u>192</u>
<u>\$ 219,252</u>	<u>\$ 52,587</u>	<u>\$ 42,879</u>	<u>\$ 7,511</u>	<u>\$ 403</u>

**ASSETS**

Current assets:  
 Cash and investments  
 Receivables, net  
 Due from other funds  
 Inventories and other assets  
 Total current assets

Noncurrent assets:  
 Long-term receivables  
 Capital assets:  
 Nondepreciable:  
 Land  
 Construction in progress  
 Depreciable:  
 Land improvements  
 Structures and improvements  
 Equipment/Vehicles  
 Software  
 Less accumulated depreciation  
 Total noncurrent assets  
 Total assets

**DEFERRED OUTFLOWS OF RESOURCES**

Pension related  
 Deferred loss on refunding  
 Total deferred outflows of resources  
 Total assets and deferred outflows of resources

**LIABILITIES**

Current liabilities:  
 Accounts payable  
 Due to other funds  
 Accrued liabilities  
 Unearned revenue  
 Compensated absences, current  
 Claims liabilities, current  
 Lease revenue bonds and notes, current  
 Other long-term liabilities, current  
 Total current liabilities

Noncurrent liabilities:  
 Advances from other funds  
 Compensated absences, noncurrent  
 Net pension liability  
 Claims liabilities, noncurrent  
 Lease revenue bonds and notes, noncurrent  
 Other long-term liabilities, noncurrent  
 Total noncurrent liabilities  
 Total liabilities

**DEFERRED INFLOWS OF RESOURCES**

Pension related  
 Total deferred inflows of resources

**NET POSITION**

Net investment in capital assets  
 Unrestricted  
 Total net position  
 Total liabilities, deferred inflows of resources, and net position

COUNTY OF VENTURA  
 COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
 INTERNAL SERVICE FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
 (In Thousands)

	<u>Total</u>	<u>Public Works Services</u>	<u>Heavy Equipment</u>	<u>Transportation</u>
<b>Operating Revenues:</b>				
Charges for services	\$ 264,334	\$ 50,421	\$ 3,949	\$ 16,174
Rents and royalties	29	29	-	-
Miscellaneous	1,492	35	26	-
Total operating revenues	<u>265,855</u>	<u>50,485</u>	<u>3,975</u>	<u>16,174</u>
<b>Operating Expenses:</b>				
Salaries and benefits	100,969	43,857	1,022	3,451
Services and supplies	107,063	7,679	2,540	7,579
Insurance premiums	6,943	172	34	51
Provision for claims	45,395	-	-	-
Depreciation and amortization	13,646	214	910	4,868
Total operating expenses	<u>274,016</u>	<u>51,922</u>	<u>4,506</u>	<u>15,949</u>
Operating income (loss)	<u>(8,161)</u>	<u>(1,437)</u>	<u>(531)</u>	<u>225</u>
<b>Nonoperating revenues (expenses):</b>				
State and federal grants	1,145	284	16	47
Gain from insurance recovery	542	-	59	474
Gain (loss) from sale (disposal) of capital assets	(187)	(20)	18	(153)
Interest and investment income	5,069	312	179	173
Interest expense	(150)	-	-	(55)
Total nonoperating revenues (expenses)	<u>6,419</u>	<u>576</u>	<u>272</u>	<u>486</u>
Income (loss) before capital contributions and transfers	(1,742)	(861)	(259)	711
Capital grants and contributions	318	-	-	-
Transfers in	5,648	419	1,171	3,067
Transfers out	(108)	-	-	(3)
<b>Change in net position</b>	4,116	(442)	912	3,775
Net position - beginning	<u>121,147</u>	<u>1,824</u>	<u>17,426</u>	<u>31,440</u>
Net position - ending	<u>\$ 125,263</u>	<u>\$ 1,382</u>	<u>\$ 18,338</u>	<u>\$ 35,215</u>

COUNTY OF VENTURA  
 COMBINING STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION  
 INTERNAL SERVICE FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
 (In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ 54,401	\$ 44,552	\$ 81,499	\$ 12,678	\$ 660	<b>Operating Revenues:</b>
-	-	-	-	-	Charges for services
717	-	205	509	-	Rents and royalties
55,118	44,552	81,704	13,187	660	Miscellaneous
					Total operating revenues
1,786	26,485	21,800	2,286	282	<b>Operating Expenses:</b>
7,416	13,749	58,186	9,548	366	Salaries and benefits
6,218	142	317	8	1	Services and supplies
44,443	-	-	952	-	Insurance premiums
-	6,691	953	10	-	Provision for claims
59,863	47,067	81,256	12,804	649	Depreciation and amortization
					Total operating expenses
(4,745)	(2,515)	448	383	11	Operating income (loss)
66	161	515	54	2	<b>Nonoperating revenues (expenses):</b>
-	-	9	-	-	State and federal grants
-	(32)	-	-	-	Gain from insurance recovery
3,734	276	289	102	4	Gain (loss) from sale (disposal) of capital assets
-	(68)	(27)	-	-	Interest and investment income
3,800	337	786	156	6	Interest expense
					Total nonoperating revenues (expenses)
(945)	(2,178)	1,234	539	17	Income (loss) before capital contributions and transfers
-	-	318	-	-	Capital grants and contributions
-	961	-	30	-	Transfers in
(100)	-	(5)	-	-	Transfers out
(1,045)	(1,217)	1,547	569	17	<b>Change in net position</b>
27,578	16,702	21,455	4,547	175	Net position - beginning
\$ 26,533	\$ 15,485	\$ 23,002	\$ 5,116	\$ 192	Net position - ending

COUNTY OF VENTURA  
 COMBINING STATEMENT OF CASH FLOWS  
 INTERNAL SERVICE FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
 (In Thousands)

	Total	Public Works Services	Heavy Equipment	Transportation
<b>Cash flows from operating activities:</b>				
Cash receipts from customers	\$ 21,609	\$ 602	\$ 100	\$ 466
Cash receipts from other funds	240,433	49,421	3,810	15,682
Cash receipts from other sources	938	-	26	-
Cash paid to suppliers for goods and services	(82,127)	(1,872)	(740)	(6,089)
Cash paid to employees for services	(98,294)	(42,752)	(991)	(3,309)
Cash paid to other funds	(23,565)	(5,990)	(1,852)	(1,543)
Cash paid for insurance premiums	(6,138)	-	-	-
Cash paid for judgments and claims	(31,660)	-	-	-
Net cash provided by (used in) operating activities	<u>21,196</u>	<u>(591)</u>	<u>353</u>	<u>5,207</u>
<b>Cash flows from noncapital financing activities:</b>				
Transfers received	1,959	-	1,171	-
Transfers paid	(108)	-	-	(3)
Net advances from (to) other funds	(236)	-	-	(236)
State and federal grant receipts	449	125	-	3
Net cash provided by (used in) noncapital financing activities	<u>2,064</u>	<u>125</u>	<u>1,171</u>	<u>(236)</u>
<b>Cash flows from capital and related financing activities:</b>				
Transfers received	2,609	20	-	2,589
Proceeds from capital grants and contributions	318	-	-	-
Proceeds from insurance recovery	496	-	59	428
Acquisition and construction of capital assets	(8,903)	(68)	(2,027)	(3,455)
Principal paid on capital debt	(1,172)	-	-	(20)
Interest paid on capital debt	(292)	-	-	(64)
Proceeds from sales of capital assets	357	-	144	213
Other capital related liabilities	(381)	-	-	-
Net cash provided by (used in) capital and related financing activities	<u>(6,968)</u>	<u>(48)</u>	<u>(1,824)</u>	<u>(309)</u>
<b>Cash flows from investing activities:</b>				
Interest and investment income received	5,907	357	211	192
Net cash provided by investing activities	<u>5,907</u>	<u>357</u>	<u>211</u>	<u>192</u>
Net increase (decrease) in cash and cash equivalents	22,199	(157)	(89)	4,854
Total cash and cash equivalents, beginning of the year	276,712	18,404	11,150	7,274
Total cash and cash equivalents, end of the year	<u>\$ 298,911</u>	<u>\$ 18,247</u>	<u>\$ 11,061</u>	<u>\$ 12,128</u>

COUNTY OF VENTURA  
COMBINING STATEMENT OF CASH FLOWS  
INTERNAL SERVICE FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
(In Thousands)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ 102	\$ 1,304	\$ 6,738	\$ 11,706	\$ 591	<b>Cash flows from operating activities:</b>
53,856	42,824	73,763	1,011	66	Cash receipts from customers
668	-	205	39	-	Cash receipts from other funds
(4,563)	(11,750)	(54,299)	(2,643)	(171)	Cash receipts from other sources
(1,763)	(25,843)	(21,202)	(2,146)	(288)	Cash paid to suppliers for goods and services
(969)	(1,392)	(4,736)	(6,909)	(174)	Cash paid to employees for services
(6,138)	-	-	-	-	Cash paid to other funds
(30,951)	-	-	(709)	-	Cash paid for insurance premiums
<u>10,242</u>	<u>5,143</u>	<u>469</u>	<u>349</u>	<u>24</u>	Cash paid for judgments and claims
					Net cash provided by (used in) operating activities
-	758	-	30	-	<b>Cash flows from noncapital financing activities:</b>
(100)	-	(5)	-	-	Transfers received
-	-	-	-	-	Transfers paid
-	-	-	-	-	Net advances from (to) other funds
<u>35</u>	<u>104</u>	<u>182</u>	<u>-</u>	<u>-</u>	State and federal grant receipts
					Net cash provided by (used in) noncapital financing activities
(65)	862	177	30	-	<b>Cash flows from capital and related financing activities:</b>
-	-	-	-	-	Transfers received
-	-	318	-	-	Proceeds from capital grants and contributions
-	-	9	-	-	Proceeds from insurance recovery
-	(2,982)	(269)	(102)	-	Acquisition and construction of capital assets
-	(975)	(177)	-	-	Principal paid on capital debt
-	(201)	(27)	-	-	Interest paid on capital debt
-	-	-	-	-	Proceeds from sales of capital assets
-	(381)	-	-	-	Other capital related liabilities
					Net cash provided by (used in) capital and related financing activities
-	(4,539)	(146)	(102)	-	<b>Cash flows from investing activities:</b>
4,327	342	355	118	5	Interest and investment income received
<u>4,327</u>	<u>342</u>	<u>355</u>	<u>118</u>	<u>5</u>	Net cash provided by investing activities
14,504	1,808	855	395	29	Net increase (decrease) in cash and cash equivalents
199,574	15,349	19,289	5,499	173	Total cash and cash equivalents, beginning of the year
<u>\$ 214,078</u>	<u>\$ 17,157</u>	<u>\$ 20,144</u>	<u>\$ 5,894</u>	<u>\$ 202</u>	Total cash and cash equivalents, end of the year

COUNTY OF VENTURA  
 COMBINING STATEMENT OF CASH FLOWS  
 INTERNAL SERVICE FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
 (In Thousands)  
 (Continued)

	<u>Total</u>	<u>Public Works Services</u>	<u>Heavy Equipment</u>	<u>Transportation</u>
<b>Reconciliation of operating income (loss) to net cash</b>				
<b>Provided (used) by operating activities:</b>				
Operating income (loss)	\$ (8,161)	\$ (1,437)	\$ (531)	\$ 225
Adjustments to reconcile operating income (loss) to cash flows from operating activities:				
Depreciation and amortization	13,646	214	910	4,868
Decrease (increase) in:				
Accounts receivable	82	3	(23)	207
Due from other funds	(2,408)	(414)	(20)	(188)
Due from other governmental agencies	(38)	(55)	3	(45)
Inventories and other assets	227	-	-	(10)
Long-term receivables	9	-	-	-
Deferred outflow pension	2,577	1,110	24	64
Increase (decrease) in:				
Accounts payable	(277)	(66)	(7)	(47)
Accrued liabilities	2,949	299	10	36
Due to other funds	231	54	(11)	55
Unearned revenue	(322)	4	-	-
Claims liabilities	13,431	-	-	-
Compensated absences	913	393	9	41
Net pension liability	(1,165)	(486)	(6)	10
Deferred inflow pension	(498)	(210)	(5)	(9)
Net cash provided by (used in) operating activities	<u>\$ 21,196</u>	<u>\$ (591)</u>	<u>\$ 353</u>	<u>\$ 5,207</u>
 <b>Noncash financing, capital, and investing activities:</b>				
Capital additions funded by debt	\$ 3,758	\$ -	\$ -	\$ -
Increase (decrease) in capital assets related to accounts payable	(3)	(20)	-	-
Retirement of capital assets	(544)	(20)	(126)	(366)
Deferred loss on refunding	33	-	-	-
Decrease in fair value of investments	(838)	(45)	(32)	(19)
Increase in capital debt and other liability	(7,583)	-	-	-
Decrease in restricted assets with fiscal agents	(418)	-	-	-
Decrease in interest expense	142	-	-	9
Debt refinancing through escrow agent	4,335	-	-	-



COUNTY OF VENTURA  
 COMBINING STATEMENT OF CASH FLOWS  
 INTERNAL SERVICE FUNDS  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2020  
 (In Thousands)  
 (Continued)

General Insurance	Information Technology Services	General Services	Employee Benefits Insurance	Personnel Services	
\$ (4,745)	\$ (2,515)	\$ 448	\$ 383	\$ 11	<b>Reconciliation of operating income (loss) to net cash Provided (used) by operating activities:</b>
					Operating income (loss)
					Adjustments to reconcile operating income (loss) to cash flows from operating activities:
	6,691	953	10	-	Depreciation and amortization
					Decrease (increase) in:
(456)	(45)	832	(432)	(4)	Accounts receivable
(35)	(369)	(1,382)	-	-	Due from other funds
-	(2)	61	-	-	Due from other governmental agencies
38	322	(123)	-	-	Inventories and other assets
-	9	-	-	-	Long-term receivables
59	719	512	68	21	Deferred outflow pension
					Increase (decrease) in:
233	198	(624)	15	21	Accounts payable
2,113	190	161	140	-	Accrued liabilities
(103)	227	17	(10)	2	Due to other funds
-	(14)	(312)	-	-	Unearned revenue
13,188	-	-	243	-	Claims liabilities
17	206	233	5	9	Compensated absences
(53)	(335)	(208)	(57)	(30)	Net pension liability
(14)	(139)	(99)	(16)	(6)	Deferred inflow pension
<u>\$ 10,242</u>	<u>\$ 5,143</u>	<u>\$ 469</u>	<u>\$ 349</u>	<u>\$ 24</u>	Net cash provided by (used in) operating activities

\$ -	\$ 3,758	\$ -	\$ -	\$ -	<b>Noncash financing, capital, and investing activities:</b>
-	-	17	-	-	Capital additions funded by debt
-	(32)	-	-	-	Increase (decrease) in capital assets related accounts payable
-	33	-	-	-	Retirement of capital assets
(593)	(66)	(66)	(16)	(1)	Deferred loss on refunding
-	(7,583)	-	-	-	Decrease in fair value of investments
-	(418)	-	-	-	Increase in capital debt and other liability
-	133	-	-	-	Decrease in restricted assets with fiscal agents
-	4,335	-	-	-	Decrease in interest expense
-	-	-	-	-	Debt refinancing through escrow agent